



Frequently Asked Questions for myDATAapp application



1. Q Who can use the myDATAapp application?

A The free mobile application, **myDATAapp**, allows the digital issuance of business documents and their simultaneous transmission to the myDATA platform. The application is aimed at businesses, users of the timologio application of the IAPR who wish to issue documents via a mobile device.

A prerequisite for using the myDATAapp application is to create an account (if you do not already have one) in the **timologio** web application of the IAPR and to create "Friendly Credentials" through the myDATAusers application.

To issue documents through the myDATAapp application, in the timologio application, businesses must:

- 1. update the general details of their business.
- 2. determine the categories of their documents.

create their goods or services with the corresponding characterizations, as well as the edition series.

2. Q How can I access the myDATAapp application?

A To access the my DATAapp application, you need "Friendly Credentials", a combination of username and password used to securely log in to the my DATAapp application. The credentials are created through the my DATAusers application by the business administrator and ensure that only authorized individuals have access to the application's features.

3. Q How do I obtain "Friendly Credentials" to use the myDATAapp application?

A On the myDATAapp login screen, select "Create" if you do not have a username and password. You will be redirected to the myDATAusers app, where businesses can create "Friendly Credentials" with their Taxisnet access codes. Authorized users first need to accept authorization via the myDATAusers app and then create their own "Friendly Credentials" to log in to the myDATAapp app

4. Q What do I do if I forget my "Friendly Credentials" or want to change them?

A If you forget your "Friendly Credentials", you can select "Forgot username and password" on the myDATAapp login screen. Password reset is done exclusively through the myDATAusers application. The Username cannot be modified.