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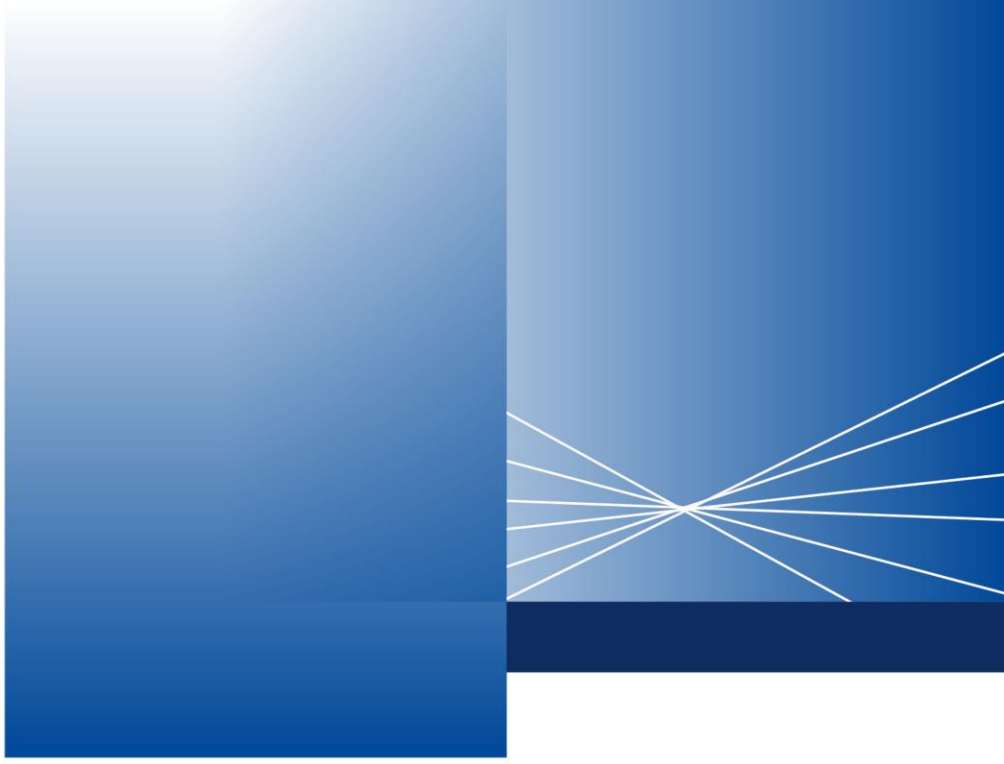

File Specifications for Means of Payments Declaration from NSPs Version 1.1.0

ATHENS, 18 APRIL 2024

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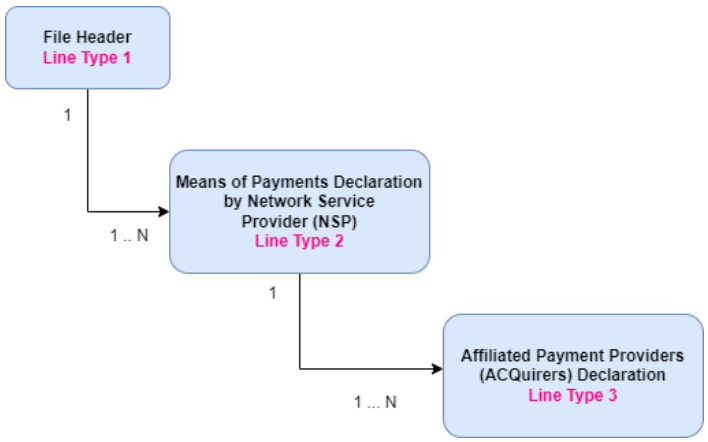
1 Change History

Version	Date	Description
1.0.0	13/9/2023	Initial Version
1.0.1	12/10/2023	Adding common cases of modifications Additional file specifications of submitted file
1.1.0	18/4/2024	New Values for Table 3 - EFT/POS Software Status Minor fixes to references

2 General file specifications of submitted file

When submitting the declaration file, the following general specifications should be followed so that it can be correctly transmitted to IAPR Registry.

1. The encoding of the CSV file should be UTF-8 without BOM
2. Fields are separated by the character (;)
3. Field values can optionally be enclosed in double quotes (")
4. File names must be in Latin characters
5. CSV files are uploaded in compressed zip format
6. The zip file must contain only 1 CSV file
7. Submitted file should only include the changes that have taken place during the reporting period
8. If no change has taken place during the reporting period, then no submission is needed



Picture 1. CSV file hierarchy for NSPs

3 Unification of declarations – Handling of modifications

The declarations of the NSPs are unique as follows:

• Per NSP, with the combination of the user TIN, MID and TID fields.
• Per NSP & payment method, with the combination of ACQuirer fields (containing Country and TIN), MID and TID.

In case where an NSP recycles codes, a combination can be used as long as there is no active declaration with these fields.

Here are some common cases of modifications with a description of how to deal with them.

3.1 A contract has expired and a new contract is subsequently created with the same unique fields. How is the new contract declared?

In this case you need to submit a new declaration (Declaration Type = 1). The activation date of the contract must be later than the end date of the previous one.

When it's done you can no longer modify the statement which has expired.

Note: In the Affiliated Payment Providers (ACQuirers) Declaration, the lines are unique with the combination of ACQuirer Country, ACQuirer Tax ID, MID, TID fields.

3.2 I have submitted a contract declaration and the contract terminated. How do I declare the termination of the contract?

In this case you must submit an amendment declaration (Declaration type = 2) stating the end date of the contract. e.g:

Initial record: `2;1;123456789;User;1111111;2222222;1;05/11/2022;;0;`

Expiration record :
`2;1;123456789;User;1111111;2222222;1;05/11/2022;01/03/2023;0;`

3.3 I have submitted a statement and later I realize that I have made a mistake in one of the identification fields. How do I cancel the statement?

In this case you must submit a cancellation declaration (Declaration Type = 3) including the same information as the declaration you want to. You don't need to enter the contracts related to this terminal because they will be rejected automatically. e.g:

Initial record: `2;1;123456789;User;1111111;2222222;1;05/11/2022;;0;`

Cancellation record: `2;3;123456789;User;1111111;2222222;1;05/11/2022;;0;`

Then you can register a new contract with the same details.

3.4 I want to replace a terminal (new source ID), but its contracts with ACQuirers remain active and will be transferred to the new terminal. How do I declare the change?

You will indicate the deactivation of the old terminal (Indicator 2) including its deactivation date, without the contract information. You will then proceed to a new declaration (Indicator 1) with the new source ID, including the relevant contracts.

4 File Specifications for Means of Payments Declaration from NSPs

Table 1. File Specifications for Means of Payments Declaration from NSPs.

File Header				
	Description	**Format**	**Mandatory**	**Accepted Values**
1.1	**Line Type**	Number	Yes	1
1.2	**NSP's Country** NSP's country of registered office or permanent establishment	Alphanumeric	Yes	Country Code (2 characters according to ISO 3166-1)
1.3	**NSP's TIN** Taxpayers Identification Number of Network Service Provider. In case of NSPs with registered office outside of Greece, it can be used the local TIN number or a functional equivalent	Alphanumeric	Yes	
1.4	**NSP's Business Name**	Alphanumeric	Yes	
1.5	**File Layout Version** The version of the file specifications as posted on the IARP website	Alphanumeric	Yes	1.1.0

Means of Payments Declaration by Network Service Provider (NSP)				
	Description	**Format**	**Mandatory**	**Accepted Values**
2.1	**Line Type**	Number	Yes	2
2.2	**Type of Declaration** Indicator of Declaration type	Number	Yes	1 = new declaration 2 = declaration amendment (*) 3 = declaration deletion (***)
2.3	**Payment Services Client's TIN**	Number	Yes	9 characters
2.4	**Payment Services Client's Business Name**	Alphanumeric	Yes	
2.5	**Merchant ID** Client ID (source Merchant ID - MID) as maintained in the NSP's systems	Alphanumeric	Yes	TR100**(****)**

2.6	**Terminal ID** Terminal ID (destination Terminal ID - TID ACQuirer) of the Means of Payment as maintained in the NSP's systems.	Alphanumeric	Yes	TR100**(****)**
2.7	**Mean of Payment Type**	Number	Yes	Table 1
2.8	**Mean of Payment Activation Date**	Date	Yes	Date format: DD/MM/YYYY
2.9	**Mean of Payment Deactivation Date**	Date	No	Date format: DD/MM/YYYY
2.10	**Software Status of EFT/POS**	Number	Yes	Table 3
2.11	**Software Update Date of EFT/POS**	Date	Subject to certain conditions (check Table 3 Notes)	Date format: DD/MM/YYYY

Affiliated Payment Providers (ACQuirers) Declaration				
	Description	**Format**	**Mandatory**	**Accepted Values**
3.1	**Line Type**	Number	Yes	3
3.2	**Type of Declaration** Indicator of Declaration type	Number	Yes	1 = new declaration 2 = declaration amendment (**) 3 = declaration deletion (***)
3.3	**Acquirer's Country** Acquirer's country of registered office or permanent establishment	Alphanumeric	Yes	Country Code (2 characters according to ISO 3166-1)
3.4	**Acquirer's TIN** Taxpayers Identification Number of Acquirer. In case of Acquirers with registered office outside of Greece, it can be used the local TIN number or a functional equivalent	Alphanumeric	Yes	
3.5	**Acquirer's BIC** If it is available, it must be filled out	Alphanumeric	No	
3.6	**Acquirer's Business Name**	Alphanumeric	Yes	
3.7	**Merchant ID**	Alphanumeric	Yes	TR100**(****)**

	Client ID (**destination Merchant ID – MID Acquirer**) as maintained in the Acquirer's systems.			
3.8	**Terminal ID** Terminal ID (**destination Terminal ID - TID ACQuirer**) of the Means of Payment as maintained in the Acquirer's systems.	Alphanumeric	Yes	TR100**(****)**
3.9	**Mean of Payment Activation Date** (by NSP)	Date	Yes	Date format: DD/MM/YYYY
3.10	**Mean of Payment Deactivation Date** (by NSP)	Date	No	Date format: DD/MM/YYYY

(*) With indicator 2, the changes made to a terminal are declared, except those that make it unique (user TIN, MID, TID)

(**) With indicator 2, the changes made to a contract are declared, except those that make it unique (ACQuirer Country, ACQuirer VAT number, MID, TID)

(***) A declaration is deleted only in the event of an error in the fields that make the declaration unique (they cannot be modified)

(***) MID or TID values may appear in various formats. Ex: 12345, 00012345, 0000012345. To avoid cross-checking problems between ACQuirers and NSPs, the above formats will be considered equivalent (leading zeros where present will be ignored). If MID, TID consists only of 0 then its normalized value is 0.

Declaration example from NSP:

```
1;GR;117173730;NSP's Business Name;1.0.0
2;1;432506910;User 1;1111111;2222222;1;05/11/1970;11/11/2023;0;
3;1;GR;160873137;;Acquirer's Business Name 1;12345671;987654322;11/11/2023;
2;1;448925613;User 2;3333333;4444444;2;02/02/2023;;0;
3;1;GR;160873137;;Acquirer's Business Name 1;12345673;987654324;11/03/2023;
2;1;817776299;User 3;5555555;6666666;3;21/02/2023;;1;10/08/2023
3;1;GR;160873137;;Acquirer's Business Name 1;12345674;987654325;21/02/2023;
3;1;GR;877885416;;Acquirer's Business Name 2;88888;77777;21/02/2023;
```

5 Appendix with Tables

Table 2. Mean of Payment Type

Value	Description
1	Wired POS
2	Mobile POS
3	softPOS
4	E-commerce POS
5	Unattended POS
99	Other

Table 3. Software Status of EFT/POS

Value	Description
0	Not Updated
1	Updated for interfacing between Cashier Systems and POS
1100	Updated based on Decision 1098/2022
1200	Updated based on Decision 1155/2023
1300	Updated based on Decisions 1098/2022 and 1155/2023
2	Interconnected Operation outside Decisions 1098/2022 and 1155/2023 (use in super market etc.)
3	Scheduled for Replacement
4	Update not available

Note 1: For values 1, 1100, 1200 & 1300 the update date is mandatory. For all the rest of the values, date is mandatory to be empty.

Note 2: Value 1 will remain active for the time being until NSPs are ready to switch to the new values. It will be removed in a later version of the specification.